

AGENDA

REGULAR MEETING
BOARD OF COMMISSIONERS
315 WEST SECOND STREET
FRANKFORT, KY 40601
502/875-8500

September 26, 2005
5:30 P.M. (EDT)

1. **INVOCATION**
PLEDGE OF ALLEGIANCE
ROLL CALL
MINUTES

Miriam Picconi, Pastoral Director, Good Shepherd Church
John Hammond

August 31, 2005 Special Meeting; September 6, 2005
Special Meeting; September 12, 2005, Work Session;
August 22, 2005 Regular Meeting.

MAYOR'S REPORT

2. **CEREMONIAL ITEMS**
None

3. **ORDINANCES**

- 3.1 **SECOND READING:** An Ordinance prohibiting public disturbance noise.

Purpose: To define and regulate sounds determined to be public disturbance noise and set penalties for non-compliance.

Background: The Board of Commissioners has researched the issue of regulating noise considered to be a public disturbance. This Ordinance sets the standard for noise audible for greater than 50 feet from the source. Penalties for non-compliance are also set forth.

This Ordinance had its First Reading August 22, 2005.

Recommendation: Approval

Attachment: Ordinance

Contact Person

Name: Rob Moore
Title: City Solicitor
Department: City Manager
Phone: 502/227-2271
E-Mail: Rmoore@hazelcox.com

- 3.2 **FIRST READING:** An Ordinance fixing the rate of taxation for the Year 2006 on all motor vehicles and levying said tax for all city purposes.

Purpose: The purpose of this item is to consider an ordinance to set the tax rate for motor vehicles for the year 2006 at 22.7 cents per \$100 valuation.

Background: The tax rate must be set no later than 10-1-05, as required by the Kentucky Department of Revenue. The tax rate proposed for 2006 is the same rate as approved for 2005.

Recommendation: Approval

Attachments: Ordinance

Contact Person:

Name: Tony Massey
Title: Acting Finance Director/City Manager
Department: Finance
Phone: 502/875-8500
E-Mail: Amassey@fewpb.com

- 3.3 **PUBLIC HEARING AND FIRST READING:** An Ordinance Fixing the Rate of Taxation for the Year 2005 on All Tangible Property Subject to Tax, Trust and Insurance Companies, Public Service Companies and Levying Said Tax for All City Purposes.

Purpose: The purpose of this item is to consider an ordinance setting the tax rate for 2005 Ad Valorem Taxes (allowing 4% increase) and setting the rate for 2005 Insurance Taxable Capital Taxes/.

Background: Proposed rates for 2005 are as follows (for General Fund Purposes):

1. Ad Valorem 19.7 cents
2. Insurance Taxable Capital 15.0 cents

Rates are levied for each \$100 valuation.

The 2004 ad valorem tax rate was set at 19.3 cents.

Financial Analysis: By adopting the above rate, the City will net an additional \$113,146 in general fund revenue. Included in the \$113,146 is \$24,236 derived from new property.

Recommendation: Approval

Attachment: Public Hearing Notice
Ordinance

Contact Person:

Name: Tony Massey
Title: Acting Finance Director/City Manager
Department: Finance
Phone: 502/875-8500
E-Mail: Amassey@fewpb.com

4. **ORDERS**
None

5. **RESOLUTIONS**

- 5.1 Resolution authorizing the filing of a U. S. Environmental Protection Agency Grant application for the Schenkel Lane Sewer Replacement Project, and designating the Mayor to sign all grant-related documents.

Purpose: To consider approval of a Resolution authorizing the filing of an Application for a 2004 EPA Special Appropriation Grant, and authorize the Mayor to sign all grant-related documents. The Grant is for the Schenkel Lane Sewer Replacement Project.

Background: On August 12, 2004 a letter was received from the Division of Water identifying the City of Frankfort as a recipient of an EPA Special Appropriation Grant in the amount of \$500,000. Administrative

fees of \$17,900 will be withheld by the KY Division of Water, resulting in a grant to the City of Frankfort in the amount of \$482,100. The grant will be used for the construction of the project. The Kentucky Division of Water will administer the grant.

Financial Analysis: This grant will partially offset the cost of the project.

Recommendation: Approval

Attachments: Resolution

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 5.2 Resolution affirming support for the Bluegrass Water Supply Commission's Community Growth Grant Application (CDGG) to apply toward the Water Commission's Phase I Construction Project.

Purpose: To consider approval of a Resolution of support for the Bluegrass Water Supply Commission's (BWAC) Community Growth Grant Application to apply toward the Water Commission's Phase I Construction Project,

Background: The Bluegrass Water Supply Commission is composed of nine (9) communities in the Bluegrass region interested in participating in a proposed regional water grid. The CEGG project involves the installation of approximately 17.68 miles of 42-inch ductile iron pipe from southeastern Franklin County eastward through Scott and Fayette Counties to a point near Newtown Pike intersection with Ironworks Pike. A large booster pumping station would be constructed near Duckers in Franklin County. The BWSC will own the project and operate only as a water wholesaler, selling water to water commission members and contractual partners.

The Kentucky General Assembly has appropriated \$900,000 from the Tobacco Development Fund toward the project. The Kentucky League of Cities and Kentucky Association of Counties have each made operating loans of \$165,000. This project, when completed, will provide for an ample and dependable supply of water for the Central Kentucky region.

Recommendation: Approval

Attachments: Resolution

Contact Person

Name: Warner Caines
Title: General Manager
Department: FPB
Phone: 502/352-4381
E-Mail: Wcaines@fewpb.com

- 5.3 Resolution adopting the National Incident Management System (NIMS).

Purpose: To authorize a resolution to adopt the National Incident Management System (NIMS).

Background: On February 28, 2003, the President issued Homeland Security Presidential Directive (HSPD)-5, Management of Domestic Incidents, which directs the Secretary of Homeland Security to develop and administer a National Incident Management System (NIMS). This system provides a consistent nationwide template to enable federal, state, local, and tribal governments and private-sector

and nongovernmental organizations to work together effectively and efficiently to prepare for, prevent, respond to, and recover from domestic incidents, regardless of cause, size, or complexity, including acts of catastrophic terrorism.

According to the Department of Homeland Security, when the NIMS is adopted and used nationwide on September 30, 2006, which is the deadline for full NIMS compliance, it will form a standardized, unified framework for incident management within which government and private entities at all levels can work together effectively.

Beginning October 1, 2005 any government entity that applies for federal funding must have adopted and be in compliance with Homeland Security Presidential Directive (HSPD)-5. Here in Kentucky the FY 2006 round of federal Homeland Security Funding will begin in the fall of 2005. All key personnel in the departments of Police, Fire, EMS, Dispatch, Public Works, Sewer, City Manager, Plant Board and school systems have received basic NIMS training.

Recommendation: Approval

Attachments: Resolution

Contact Person

Name: Wallace Possich
Title: Fire Chief
Dept.: Fire
Phone: 502-875-8511
E-Mail: wpossich@fewpb.com

6. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Calendar and considered separately. The City Manager will read the items recommended for approval.

- 6.1 To consider awarding a contract to Sani Tech Services to perform preventative maintenance cleaning of selected sewers within the Department's system. (Sewer Department)

Purpose: The purpose of this item is to award a contract to Sani Tech Services to perform cleaning of sanitary and combined sewers. This contract will utilize hourly rates established under a Master Agreement between Sani Tech Services and the Commonwealth of Kentucky. The contract rate is \$183.75 per hour and includes a VAC truck and two operators.

Background: Due to the ongoing requirements of responding to daily calls, the Sewer Department has been unable to establish an effective preventative maintenance program for the collection system. This contract will enable the Department to begin a preventative maintenance program utilizing a contract vendor. Once the preventative maintenance program is established and functioning, it is projected that the Department's number of trouble calls and the number of overflows should decrease.

Financial Analysis: This is an hourly contract with a not-to-exceed limit of \$100,000. Based upon the unit rates and an estimated daily cleaning rate, it is projected that approximately 30 miles of sewer will be cleaned under this contract. Funding is available from Sewer Account 300.68.

Recommendation: Approval

Attachments: Master Agreement between Sani Tech Services and the Commonwealth of Kentucky.

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.2 To consider approval of a Sewer Extension Contract to HMN 127, LLC for property located at U.S. 127 South, known as Water Tower Place Subdivision, Frankfort, Kentucky (Sewer Department).

Purpose: To approve a sewer extension contract with HMN 127, LLC for property located at U.S. 127 South, known as Water Tower Place Subdivision, Frankfort, Kentucky which is zoned commercial development of 6 commercial lots, with improvements including 5 new manholes and 809 feet of 8-inch SDR 35 pipe serving lot numbers 1, 2, 3, 4, 5 and 6.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Jack McDonald, Member, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.3 To consider approval of a Sewer Extension Contract with Shaker Hill Properties, LLC for property located at 2589 U.S. Highway 127 South, known as Hahn Drive Sewer Extension, Franklin County, Kentucky (Sewer Department).

Purpose: To approve a sewer extension contract Shaker Hill Properties, LLC for property located at 2589 U.S. Highway 127 South, known as Hahn Drive Sewer Extension, Franklin County, Kentucky which is properly zoned for general industrial development of 2 lots, with improvements including 2 new manholes and 292 feet of 8-inch SDR 35 pipe serving lot numbers 1B and 2A.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Tom Bean, Member, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.4 To consider authorizing bidding for the Holmes Street Drainage Project, Contract 1, East Main Outlet and Trunk Storm Sewer (Public Works).

Purpose: To authorize the bidding process for the Holmes Street Drainage Project, Contract 1, East Main Outlet and Trunk Sewer.

Background: The construction drawings and specifications are complete for bidding and construction of the East Main Outlet Project. Planned improvements include: 800 L.F. of eight foot diameter storm water drainage tunnel by mining methods from the Holmes Street Area to the Kentucky River. Including but not limited to are a concrete sluice gate structure, electric actuators, tunnel headwall, approximately 225 L.F. 6'X6' precast concrete box culvert, 320 L.F. 72" RCP, 1,230 L.F. 48" RCP, 2,185 L.F. of 4'-0" flat bottom concrete channel, and all incidental work necessary to complete the project. Based upon the design engineer's estimate as of August 2005, the East Main Outlet Project is estimated to cost \$3,000,000. The engineer recommends a contingency of 10% of the construction costs.

The East Main Outlet Project is part of a multi-pronged solution recommended by the design engineer, HMB Inc. Engineering recommendations include a combination of several alternatives that were considered during the planning, engineering and public coordination undertaken for this project. The Jones Run Upgrade and the East Main Outlet Project are two of the three recommended projects. The remaining phase is the storm sewer separation project within the watershed.

Financial Analysis: Funds are available in the 1997 Bond Issue and the Commonwealth of Kentucky's Holmes Street Drainage direct authorization for this project.

Recommendation: Approval

Attachments: None

Contact Person

Name: Jeff Hackbart
Title: Director
Department: Public Works
Phone: (502) 875-8563
E-mail: jhackbrt@fewpb.com

- 6.5 To consider authorizing an amendment for the engineering services agreement with HMB Engineers for the East Main Outlet Project (Public Works).

Purpose: To amend an engineering services agreement with HMB Engineers for the East Main Outlet Project

Background: HMB Engineers developed the construction plans for the East Main Outlet Project and is very familiar with all aspects of the project. The construction phase is expected to take six (6) months. HMB has submitted an agreement for engineering services agreement that addresses the following items:

1. Advertising and Bidding	*services included in the original 1/28/02 agreement
2. Construction Administration	\$35,300
3. Resident Construction Observation	\$83,500

completion of the design a construction cost estimate was prepared in excess of \$5,000,000. After being requested to make certain modifications to the design, the estimate was still in excess of \$3,000,000.

The Sewer Department then began looking at other alternatives to reduce the cost to below \$2,000,000, including to possibility of changing to ultraviolet disinfection. We have also held conversations with several of the other short-listed firms on methods to reduce the cost.

Upon final review of invoices submitted by JJG, a final change order for their engineering services will be submitted for approval.

Financial Analysis: Funds are available in account 300.68.56550.

Recommendation: Approval

Attachments: Letter sent to JJG

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

6.8 Authorization to award engineering support services for the construction of a liquid oxygen ozone disinfection system at the Wastewater Treatment Plant. (Sewer Department)

Purpose: The purpose of this item is to consider awarding a contract to HK Bell to perform specification and drafting services to support the construction of a liquid oxygen ozone disinfection system.

Background: Based upon the estimates received from our previous engineering firm, the Sewer Department was forced to reconsider disinfection alternatives, as well as more cost effective methods in constructing the project. After extensive discussions with various engineering firms relative to the appropriate disinfection process for the WWTP, it was determined that ozone is the appropriate method. In order to keep the cost for the new system within the current budgeted amount, the Sewer Department has determined that it will act as the General Contractor for the installation and approach the replacement as a design/build project. The Department will utilize the services of Ozone System Services Group, Inc. as our ozone consultant and will utilize HK Bell as a specification and drafting firm.

Additionally after extensive conversations with the KY Division of Water, the Sewer Department is considering this project as a replacement project and therefore the Department does not need the extensive design originally anticipated based upon early conversations with the KYDOW. This approach allows more flexibility and therefore cost savings to the Department.

Being headquartered in Lexington, HK Bell can provide rapid response to the Sewer Department and they were one of the top ranked firms during the initial engineer selection. The initial contract with HK Bell will be in the amount of \$20,000 or approximately one percent of the estimated construction cost.

Financial Analysis: Funds are available in account 300.68.56550.

Recommendation: Approval

Attachments: Contract with HK Bell

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.9 Authorization to add additional funds to the engineering contract with Quest Engineers for the Schenkel Lane Sanitary Sewer Replacement Project. (Sewer Department)

Purpose: The purpose of this item is to consider adding additional funds to the engineering contract with Quest Engineers for the design the Schenkel Lane Sanitary Sewer Replacement Project.

Background: In May 2005 the City of Frankfort entered into a contract with Quest Engineers for the design and construction inspection for the replacement of an undersized sanitary sewer line that currently runs through the cave beneath Schenkel Lane. This initial contract was not to exceed \$100,000 or approximately 3.5 percent of the estimated construction cost. The initial contract was for scoping services associated with evaluation of alternatives.

This additional funding is to be used to perform a cave survey as part of the initial evaluation. The additional fee for the survey is \$13,000 for a total not to exceed contract of \$113,000 or 4 percent of the estimated construction cost.

Financial Analysis: Funds are available in account 300.68.56550.

Recommendation: Approval

Attachments: Amendment No. 1

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.10 Authorization to add additional funds to the engineering contract with HMB Engineers for the preparation of the 201 Facilities Plan Update and design services for the Holmes Street Sewer Separation Project. (Sewer Department)

Purpose: The purpose of this item is to consider adding additional funds to the engineering contract with HMB Engineers for the preparation of the 201 Facilities Plan Update and design services for the Holmes Street Sewer Separation Project.

Background: In November 2002 the City of Frankfort entered into a contract with HMB Engineers for engineering services for updating the Sewer Department 201 Facilities Plan and preparation of plans and specifications for the combined sewer separation project along the Holmes Street Corridor. The initial contract was for the amount of \$162,200.

The 201 Facilities Plan Update has been on hold since early 2004 due to issues that needed resolution before the plan update could continue. The plan is now ready to be completed with some additional requirements mandated by the Division of Water. The cost for including the information is \$14,490 based upon additional requirements that must be included in the Facilities Plan. The plan will be updated to include all projects that the Sewer Department has identified to extend sewer service to unserved areas of the community. This increase will raise the contract amount to \$176,690.

Financial Analysis: Funds are available in account 300.68.56550.

Recommendation: Approval

Attachments: Amendment No. 1

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.11 Authorization to award a contract to Beckman Environmental for installation of a new telemetering system with secure internet monitoring. (Sewer Department)

Purpose: The purpose of this item is to award a contract to Beckman Environmental for installation of a new real time telemetering system with secure internet monitoring at 28 of the sewer departments pump stations.

Background: In June 2005 a contract was awarded to Beckman Environmental for the first phase of a project to replace the Sewer Department's antiquated telemetering system with a new real time telemetering system with secure internet monitoring. This selection was based upon evaluation of bids received in response to an Invitation for Bids.

This is phase II of the ongoing project to replace the old telemetering system with a more functional system. Bids were not taken for phase II, due to need to stay with the vendor selected in phase I. However, the prices received from the vendor are comparable with the prices received on the phase I project.

This contract will replace outdated and unreliable telemetering at an additional 28 stations and bring the total number of stations upgraded to 40. This is phase II of a multi phase security upgrade and money will be programmed into the 2006-2007 budget to complete the security upgrade at the remaining pump stations. Total installed cost of Phase II is \$100,000. Estimated cost of Phase III is \$50,000.

Financial Analysis: Funding is available in account 300.68.56550.

Recommendation: Approval

Attachments: Proposal

Contact Person

Name: William R. Scalf, Jr., PE
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.12 To consider authorizing a Sewer Extension Contract with Brester Homes of Kentucky, LLC for property located at U.S. 421, known as The Village at Duckers, Phase 8, Franklin County, Kentucky. (Sewer Department)

Purpose: To approve a sewer extension contract located at U.S. 421, known as The Village at Duckers, Phase 8, Franklin County, Kentucky that is properly zoned for residential development of 54 lots, with improvements including 10 new manholes and 1,621 feet of 8-inch SDR 35 pipe serving lot numbers 292 through 345.

Background: Prior to acceptance of discharge from a development into the municipal sanitary sewer and acceptance of the development's collection by the Department, a contract must be entered into between the developer and the City of Frankfort.

Joe Brester, Managing Member, has signed the contract. Sanitary sewer plans and specifications have been prepared and submitted to the Department for review and approval. The Division of Water has approved the sanitary sewer plans and specifications. Final acceptance is contingent upon completion of the 30-day waiting period for testing after construction is completed.

Recommendation: Approval

Attachments: Sewer Extension Contract

Contact Person

Name: William R. Scalf, Jr., P.E.
Title: Director
Department: Sewer
Phone: 875-2448
Email: wscalf@fewpb.com

- 6.13 To consider authorizing an application for Litter Abatement funding through the Kentucky Natural Resources and Environmental Protection Cabinet (Public Works).

Purpose: To apply for Litter Abatement funding through the Kentucky Natural Resources and Environmental Protection Cabinet.

Background: The City of Frankfort is eligible to apply for Litter Abatement funds through the Kentucky Natural Resources and Environmental Protection Cabinet. This funding is available to cities and counties throughout the Commonwealth to support litter cleanup on public roadways. This program is funded through House Bill 174. HB 174 requires permitted solid waste landfills to collect an additional \$1.75/ton to pay for litter abatement programs and proper closures of abandoned landfills. The funding level received is based upon public street miles within the city limits. As required by KRS 224.43-345, two litter cleanups will be conducted along city streets each year. The City agrees to provide a 25% match for all litter abatement funds received and to provide proof of this match to the Kentucky Natural Resources and Environmental Protection Cabinet upon request. The City also agrees to report information to the County by February 1 of each year regarding all litter abatement activities.

Financial Analysis: Funds are available in the current Street Department operating budget for the 25% match for all litter abatement funds received. Based upon street miles, the City received \$14,585.06 in 2005 and a similar amount if expected for 2006.

Recommendation: Approval

Attachment: Litter Abatement Funding Form

Contact Person

Name:	Jeff Hackbart	Mark Barrette
Title:	Director	Franklin County Solid Waste Coordinator
Department:	Public Works	
Phone:	502/875-8563	502/875-8751
E-Mail:	jhackbrt@fewpb.com	

- 6.14 To consider authorizing an application for up to \$43,259 from the Office for Domestic Preparedness of the U.S Department of Homeland Security Assistance to Firefighters Fire Prevention and Safety Grant 2005, and authorize the Mayor to sign all grant-related documents. (Fire Department)

Purpose: The purpose of this item is to request approval to apply for Office for Domestic Preparedness of the U.S. Dept. of Homeland Security Assistance to Firefighters Fire Prevention and Safety Grant 2005 (AFG).

Background: In Fiscal Year 2005, Congress reauthorized the AFG and appropriated a total of \$650,000,000 to the Department of Security's Office for Domestic Preparedness (ODP) to carry out activities of the Assistance to Firefighters Grant (AFG) Program. Appropriated funds are available until September 30, 2006. Grant application period is open September 6th through October 7, 2005. Acquired funding of \$43,259.00 will be earmarked for the purchase of a Fire Safety House to help educate at-risk target groups promoting fire and life safety in Frankfort and Franklin County. There is no matching funds requirement.

Recommendation: Approval

Attachments: None

Contact Person

Name: Wallace Possich
Title: Fire Chief
Dept.: Fire
Phone: 502-875-8511
E-Mail: wpossich@fewpb.com

- 6.15 To consider designating the Rose and Gary Burke Façade Grant as complete, and authorize the release of remaining unexpended funds to back to the Renaissance funding pool.

Purpose: To declare the Rose and Gary Burke Façade Grant complete and authorize the release the remaining unexpended funds back to the Renaissance funding pool.

Background: On April 21, 2003, the City authorized application to Renaissance Kentucky for a Façade Grant Recaptured Funds in the amount of \$10,000. Only properties located at 517-519 Ann Street, 113-115 Mero Street, and 117-119 Mero Street owned by Gary and Rose Burke were qualifying properties. The total project cost at the time was estimated to be \$20,298, of which \$10,000 was requested of Façade Grant Recaptured Funds. The property owner was responsible for the balance.

The final project Façade Grant amount was \$7,716, which is less than the 80% requirement to be designated "complete." With approval of this item, the unexpended funds can be released back into the Façade Grant program funding pool. Downtown Frankfort, Inc. (DFI) has submitted necessary documentation for reimbursement from the Governor's Office of Local Development, which includes a request that the remaining \$2,284 of unused funds be released to the funding pool.

Recommendation: Approval

Attachments: Resolution #8, 2003 Series

Contact Person

Name: Chris Kellog
Title: Vice-President
Department: DFI
Phone: 502-545-1454
E-Mail: chris_Kellogg@bellsouth.net

6.16 Personnel

<u>Personnel Action</u>	<u>Employee</u>	<u>Department</u>	<u>Effective Date</u>	<u>Other</u>
Appointment	Mark A. Little	Police	9-27-05	Patrol Officer I

	Todd Smither	Police Dept.	9/27-05	Patrol Officer I
	Richard D. Long	Sewer Dept.	9-27-05	Laboratory Assistant
Transfer	Earl S. Mitchell	Communications	9-27-05	from Senior Telecommunicator to Mapping Supervisor/ Telecommunicator
Confirmation	Jonathan Fields	Police	10-5-05	Patrol Officer I
	David Schroerlucke	Police	10-5-05	Patrol Officer I
	Richard Tucker	Police	10-5-05	Patrol Officer I
Resignation	Sara Mink	Communications	9-3-05	Authorize payment of all accrued Vacation and holiday as of 9-3-05

Conditional offers of Employment:

- * Mark A. Craycroft, Firefighter/EMT, Fire Department
- **Richard P. Weaver, II, Patrol Officer I, Police Department

* Contingent upon successful completion of physical and drug screen examinations.

** Contingent upon successful completion of physical, psychological, polygraph and drug screen examinations.

7. BOARD APPOINTMENTS

7.1 Frankfort Plant Board

- Joseph E. Smith – reappointment, four-year term ending 9-23-09.

Attachment: Mayor's letter of recommendation

8. OLD BUSINESS

None

9. NEW BUSINESS

None

10. CITIZEN COMMENTS (Non-agenda items)

11. COMMISSIONER COMMENTS

12. ADJOURNMENT